



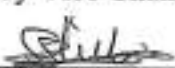
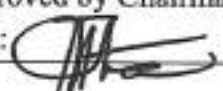
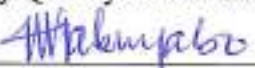
MMUSTAA CONSTITUTION

SEPTEMBER 2022

THE CONSTITUTION OF MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY ALUMNI (MMUSTAA)

DATED 28th DAY OF September 2022

DOCUMENT APPROVAL PAGE

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| MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY | | |
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PART I: PRELIMINARIES

Title

This document shall be cited as Masinde Muliro University of Science and Technology Alumni Association (MMUSTAA) Constitution.

Preamble

We, the alumni of Masinde Muliro University of Science and Technology recognizing and appreciating the need for continued networking, development and advancement of the university both locally and internationally, do hereby and as provided for under the Masinde Muliro University of Science and Technology Statutes, and pursuant to Section 22 of the Charter and Section 42 of the Act, do establish the Masinde Muliro University of Science and Technology Alumni Association.

INTERPRETATIONS

Article 1.1 General interpretation and definitions

Within this Constitution, unless the context otherwise suggests words or phrases shall be interpreted in accordance with the –

- a. Societies act Cap 108 Laws of Kenya
- b. Universities Act No 42 of 2012

For the purposes of this constitution, unless as otherwise stated:

- c. "Act" means the universities act no 42 of 2012
- d. "Alumni" has the meaning assigned to it at Section 2 of the Universities Act No.42 of 2012 Laws of Kenya but does not automatically include membership to this Association
- e. "Bonafide member" means a member in good standing in the association (fully paid up in terms of registration and subscription).
- f. "Board" means the Board of Trustees established under Article 5.1
- g. "Committee" means the Executive Committee of the Masinde Muliro University Alumni Association established under Article 6.1
- h. "Election year" refers to the electoral cycle of three years.
- i. "MMUST" means Masinde Muliro University of Science and Technology.
- j. "MMUSTAA" means Masinde Muliro University of Science and Technology Alumni Association.
- k. "University Council" means the Masinde Muliro University of Science and Technology Council as defined within the Universities Act 2012
- l. "Voter" refers a bonafide member of the Association

Article 1.2 Specific interpretations

Within this Constitution save as otherwise expressly stated, the headings in this Constitution are only for ease of reference:

- a. "Financial Year" shall be from 1st July of the current year to 30th June of the subsequent year.
- b. "Member" means a person admitted into membership in accordance with this Constitution.



- c. 'Registration Fee' means fee paid by an applicant for membership of the association whether or not admission is granted. Such fee is non-refundable.
- d. "Supervisory Committee" means an oversight Board elected at a General Meeting.
- e. Senate: shall be the university senate as defined within the Universities Act 2012
- f. "Society" refers to Masinde Muliro University of Science and Technology Alumni Association (MMUSTAA).
- g. "Society Notice Board" means physical notice board at society offices or any other means of communication to members on their registered contacts' address.

1.3 Interpretation of this Constitution

Any issue arising in respect to interpretation or construction of this constitution shall be referred to the Registrar of Societies.



PART II: NAME AND AREA OF OPERATION

Article 2.1 Name

Article 1: The name of the society shall be called the Masinde Muliro University of Science and Technology Alumni Association (MMUSTAA), herein after referred to as the Association. The official acronym for the association shall be MMUSTAA.

Article 2.2 Area of operation

The headquarters of the association shall be Kakamega, Masinde Muliro University of Science and Technology, P.O. Box 190 50100 Kakamega. Email: alumniservices@mmust.ac.ke along Kakamega - Webuye road.



PART III OBJECTS OF THE ASSOCIATION

PREFACE

This Constitution provides a framework for the operation and management of the Society. It addresses a broad range of matters concerning the Society's organization and governance, the relationship of the Society to its members, and the procedures and rules the Society follows. MMUSTAA Society Board of Trustees is incorporated the Society's Constitution.

Article 3.1 Main objects

The Association which is nonpolitical, non-profit and non-denominational shall have the objectives:

- a. promote active, visible leadership in the community and foster interaction between alumni and the students of the University and industry.
- b. develop alumni programmes that promote effective networks amongst its members and the university.
- c. promote the development of the Association, advancing the interests of the university and promoting the welfare of its members.

Article 3.2 Specific Objects

The specific objects of the Association include but are not limited to:

- a. promote the growth and advancement of the Universities' socio-cultural, infrastructural and co-curricular development.
- b. promote the formation of local and international alumni chapters.
- c. support the involvement of the University in community service.
- d. initiate, organize and coordinate fundraising activities for the University.
- e. liaise with Alumni Associations of other institutions of higher learning both locally and internationally to promote growth of the university.
- f. project a positive image of the University.
- g. foster positive relationship and a sense of companionship among continuing students and the alumni.
- h. promote interest and aspirations of members of the association

PART IV: MEMBERSHIP OF THE ASSOCIATION

Article 4.1 Membership Composition

For the purposes of this constitution, there shall be the following types of members:

4.1.1 Ordinary member a person who has graduated from Masinde Muliro University of Science and Technology and registered with the association.

4.1.2 Associate member a person who holds office pursuant to MMUST statutes and having duly registered with the association.

4.1.3 Honorary member (a person conferred an honorary degree by the university) shall automatically be deemed to be a member of the association. A honorary member shall also include:

- a. a person identified by the Executive Committee for distinguished work or service which the association associates with.

4.1.4 Life member a person who satisfies the requirements envisaged in any of the articles 4.1.1-4.1.3 shall be eligible for life membership upon payment of the life membership fee which shall be determined from time to time.

4.1.5 Member identification- every member shall have a membership identification number.

Article 4.2: Registration fee: there shall be a non- refundable registration fee as per the guidelines payable by each member. This amount shall be determined from time to time by the Annual General Meeting.

Article 4.3: Subscription fee: there shall be a non-refundable annual subscription fee as per the guidelines payable by an ordinary member to the MMUSTAA account. The amount shall be determined from time to time.

Article 4.4: Cessation of membership.

One shall cease to be a member when:

- a. His/her degree has been recalled by the university Senate
- b. He/she tenders a resignation in writing.
- c. He/she fails to pay annual subscription fee for two consecutive years. The executive committee may, however, at its discretion, reinstate such a member if the whole amount of subscription outstanding has been paid.
- d. Upon death.
- e. Is certified by a competent medical expert to be of unsound mind

Article 4.5: any person who resigns or ceases to be a member shall not be entitled to a refund of his/her subscription or any part thereof or any monies contributed by him/her at any time.



Article 4.6: a member may be suspended if his/her conduct adversely affects the reputation and dignity of the association as may be adjudged through the membership disciplinary regulations as may be established by the executive committee from time to time and may be ratified by the Annual General Meeting.

Article 4.7: Denial of admission: The Board of Trustees may refuse admission to the membership of the Society any person applying for membership. Such a person shall have the right to appeal at the next General Meeting.

Article 4.8: Rights of members

A member of the Society shall have the right to:

- a. attend, participate and vote in decision making at all General Meetings of the Association.
- b. be elected to governance organs of the Society, subject to compliance with any written law and this Constitution.
- c. enjoy the use of all the services of the Association, subject to compliance with any written law and this Society's Constitution.
- d. access all legitimate information relating to the Society, including a copy of this Constitution.
- e. any other right as may be conferred upon the member by the Societies Act, this Constitution and any other applicable law.

Article 4.9: Obligations of members

A member of the association shall have the obligation to –

- a. observe and comply with all the decisions taken by the relevant organs of the Association or any directive issued by the authority to this Association pursuant to any written law.
- b. uphold, defend and observe the constitution and its enabling regulations
- c. Any other obligation as may be imposed by the Societies Act, this Constitution and any other applicable law.



PART V: ORGANS AND MEETINGS OF THE ASSOCIATION

Article 5.1: MMUSTAA Board of Trustees

There shall be established MMUSTAA Board of Trustees which shall comprise of:

- a. The Vice Chancellor or his/her alternate
- b. The deputy Vice Chancellor, for the time being in charge of academic and student affairs or his/her alternate
- c. The Director Office of Career Services
- d. The Chairperson of MMUSTAA
- e. Upto two honorary members who must be of different genders and seconded by the MMUSTAA executive committee.
- f. Two members drawn from the alumni and who shall be nominated by the executive committee on such terms and conditions as may be deemed fit from time to time.

Article 5.1.1

- a. The MMUSTAA board of trustees shall meet on a quarterly basis per year and/or when need arises.
- b. The term of the board shall be three years.

Article 5.2: Functions and duties of MMUSTAA Board of Trustees

- a. Act as fiduciary to the association.
- b. Be the advisory board to the executive committee in the implementation of MMUSTAA programs and activities.
- c. Appoint the chairperson and members to the committees envisaged in this constitution.

Article 5.3: Removal and suspension of alumni members of the Board of Trustees

- a. Alumni members seconded to the board of trustees shall be removed by a two-thirds majority of members of the Association present and voting at a General Meeting or for reasons provided for in article 6.5 of this Constitution.
- b. If a General Meeting removes its representative member of Board of trustees, it shall forthwith elect a new member who shall hold office for the remainder of the term of the member so removed.
- c. The other members of the board of trustees shall cease to be members when they exit tour of duty of their office or as provided for by the appointing authority.

Article 5.4: Alumni Officer

There shall be established the office of the alumni officer who shall be seconded to the MMUSTAA office to coordinate the day-to-day activities of MMUSTAA. Any such office as established shall constitute the alumni secretariat.

Article 5.5: Annual General Meeting

- a. There shall be an Annual General Meeting held within every calendar year

- b. A notice in writing of such a meeting and the agenda for the meeting shall be served to all members not less than 21 days before the date of the meeting and, where practicable, by press advertisement.
- c. The quorum for Annual General Meeting shall be at least one third of the active members.

Article 5.6: Special General Meeting

- a. There shall be a special general meeting that may be called for any specific purpose by the executive committee. Notice in writing of such meeting shall be sent to all members not less than 7 days before the date thereof and where practicable by press advertisement.
- b. A Special General Meeting may be requisitioned by an ordinary member for a specific person by an order in writing to the secretary general with signatures of not less than 50% of active members and such meetings shall be held within 21 days of the date of requisition. Notice in writing of such meetings shall be sent to all members not less than 7 days before the date thereof and where practicable by press advertisement.
- c. The request for a Special General Meeting shall be accompanied by an agenda and any supporting documents.
- d. No matter shall be discussed other than that stated in the requisition.
- e. The quorum for the Special General Meeting shall not be less than 50% of active members.

Article 5.7: Procedure of Meetings

- a. The executive committee shall meet at least once on a quarterly basis in a year.
- b. Quorum shall be met by half of the members of the executive committee.
- c. At all meetings of the association, the chairperson, or in his absence the vice-chairperson shall chair the meeting in consultation with the chairperson.
- d. Resolutions shall be decided by a simple majority and in the case of equality of votes, the chairperson shall have a casting vote.

Article 5.8: Venue of General Meetings

5.8.1 All General Meetings of the Society shall be held at a venue and place which shall be contained in the notice constituting the meeting, except when such a meeting may be held on such terms and conditions as the Committee may direct. Such terms may include holding a meeting virtually or both virtually and physically as may be determined by the executive committee.



PART VI: OFFICE BEARERS AND THEIR DUTIES

Article 6.1: Executive Committee

There shall be established the following offices of MMUSTAA:

- a. Chairperson
- b. Vice chairperson
- c. Secretary General
- d. Deputy Secretary General
- e. Treasurer
- f. Organizing Secretary
- g. Deputy Organizing Secretary

Article 6.2: General Functions of Executive committee members

Shall include:

- a. partner with the university to invest in income generating activities that will improve revenues for the association and the university to continue discharging their functions.
- b. fund infrastructural projects in the University for the benefits of students and the university community
- c. Organize and/or support career fairs and mentorship programs for students to support academic and career pathways for students.
- d. appoint such committees as are necessary to carry out the programmes of the Alumni Association effectively
- e. power to co-opt two members: one representing persons living with disabilities and one representing international students and a newsletter editor/public relations officer

Article 6.3: Term of office

- a. All office bearers shall hold office for three years subject to the conditions contained in article 4.1 and article 6.7 of this constitution but shall be eligible for re-election for one more term.

Article 6.4: Specific duties of office bearers

6.4.1 Chairperson

- a. The Chairperson shall, unless prevented by illness or other sufficient cause, convene, preside over all meetings of the executive committee and at all general meetings
- b. Shall be responsible for general supervision over the management of the Association.
- c. Shall be the official spokesperson of the association (provided he/she may delegate from time to time)



- d. Report on the operations of the Association to the members at the Annual General Meeting
- e. Ensure that the Alumni Association activities are run efficiently in conformity with the principles set forth in the Constitution.
- f. Shall be expected to act in the best interests of the Association at all times

6.4.2 The Vice Chairperson

- a. Shall plan and co-ordinate the membership program of the alumni association.
- b. Shall perform any duties of the chairperson in the temporary or prolonged absence of the chairperson.
- c. Shall perform any other duty assigned to him/her by the association.

6.4.3 The Secretary General:

- a. Shall maintain an accurate record of all alumni association meetings.
- b. Shall maintain the alumni association directory.
- c. Shall maintain and keep in safe custody all correspondences and records relating to the alumni association.
- d. Shall issue notice of meetings and maintain an attendance log of all meetings
- e. Shall solicit input from members for meeting agendas and disseminating agendas prior to meetings.
- f. Shall be a signatory to the MMUSTAA bank account(s)
- g. Shall undertake any other duties as may be assigned by the executive committee members in consultation with the chairperson.

6.4.4 The Deputy Secretary General

- a. Shall be the principal assistant to the Secretary General.
- b. Shall perform other duties as shall be assigned to him/her by the secretary general or the executive committee.

6.4.5 The Organizing Secretary

- a. Shall coordinate all activities and events of the association
- b. Shall organize community related activities



6.4.6 The deputy Organizing Secretary

- a. Shall in the absence of the organizing secretary, perform all the duties of the organizing secretary and such other duties as shall be assigned to him/her by the organizing secretary or the executive committee.

6.4.7 The Treasurer

- a. Shall ensure that the funds of the association are used in a prudent manner.
- b. Shall be a signatory to the MMUSTAA bank account
- c. Shall maintain and manage books of accounts and an accurate record of all association transactions for the purposes of auditing.
- d. Shall ensure all financial statements and reports prescribed by association are filed as required.

6.5: Termination/Removal from office

An executive committee member may be terminated from office:

- a. If the member is a convicted of a criminal offence and avenues of appeal exhausted.
- b. Through a vote of no-confidence supported by two thirds of registered bonafide ordinary members present in a general meeting.
- c. By resignation of notice in writing addressed to the relevant alumni office
- d. If certified to be of unsound mind.
- e. If declared bankrupt.
- f. Upon death
- g. Any other acceptable reasons tabulated through formal and correct procedure

Article 6.5.1 any office bearer may be removed from office or cease to be a member as provided for in article 4.4 and article 6.5 of this constitution.



PART VII: FUNDS, FINANCE AND ACCOUNTABILITY

Article 7.1: there shall be an account maintained in the associations name

Article 7.2: Banking

All Association funds shall be banked in a commercial bank account.

Article 7.3: Mode of payments shall be

- a. Direct deposit to the bank account
- b. Cheque deposits
- c. Mobile banking
- d. Any other as shall be decided

Article 7.4: Sources of income for the association

The following shall be the sources of income for the association:

- a. Registration fee
- b. Subscriptions
- c. Donations
- d. Endowment funds established by the Association
- e. Alumni merchandise
- f. Alumni fundraising dinners
- g. Grants & collaborations
- h. Nomination fees collected

Article 7.5: Endowment Fund

There shall be established an endowment fund in which all monies received from donors, charities, and non-profit organizations shall be paid to. Proceeds from the endowment fund shall be used for the purposes of supporting academic research and innovation, needy and outstanding students, community outreach activities of the university as shall be prioritized in a general meeting.

Article 7.6: Accountability

The following shall guide all aspects of accountability in the association.

- a. The treasurer is the delegated custodian of finances and financial documents.
- b. The accounting officer shall be the alumni officer

Article 7.7: Books of accounts

- h. A financial report shall be prepared and presented at the annual general meeting for adoption.
- i. An independent auditor shall be appointed by the MMUSTAA board of trustees to cross check and confirm the financial report.
- j. If the auditor's report reveals any financial impropriety by an official or officials, then a member may request for a forensic audit.



- k. In the event of confirmed financial mismanagement, the affected officer shall be cited for gross misconduct and shall face punitive measures as prescribed in the public officers and ethics act.
- l. The financial year of the association shall be from 1st July of the current year to 30th June of the subsequent year.

Article 7.8: Audit

- a. An auditor shall be appointed for the following year by the annual general meeting.
- b. All the society's accounts, records and documents shall be opened to the inspection of the auditor at any time.
- c. The Treasurer shall produce an account of his receipts and payments and a statement of assets and liabilities made up to a date which shall not be less than six weeks and not more than three months before the date of the annual general meeting.
- d. A copy of the auditor's report on the accounts and statements together with such accounts and statements shall be furnished to all members at the same time as the notice convening the annual general meeting is sent out.
- e. An auditor may be paid such honorarium for his duties as may be resolved by the Annual General Meeting appointing him.
- f. No auditor shall be an office bearer or a member of the committee of the society.

Article 7.9: MMUSTAA accounts

- a. There shall be a MMUSTAA account(s) as may be deemed necessary
- b. In addition to the university signatories, the alumni executive shall nominate two signatories, the alumni executive committee shall nominate two signatories.
- c. The funds of the association shall only be used for activities approved by MMUSTAA executive committee.
- d. Without prejudice to the provisions in a, b and c above, the MMUSTAA account(s) shall be opened upon consultation between management and MMUSTAA executive and upon approval by university Council.
- e. Without prejudice to the foregoing provisions, article 7.9 shall be operational upon the association generating its own funds.

Article 7.10: Remuneration of office bearers

The Board of Trustees and Executive committee members shall be entitled to appropriate allowance(s) as per applicable laws, regulations and as will be approved by the Council from time to time.



PART VIII: ELECTIONS

Article 8.1 MMUSTAA Elections Board

There shall be a board to be known as the MMUSTAA elections board which shall be constituted by the Vice chancellor or his nominee as he/she deem fit at every election cycle.

The composition of the board shall be as follows: -

- a. A chairperson appointed by the Vice Chancellor
- b. 3 members appointed through a competitive process from MMUSTAA ordinary members.
- c. The deputy Vice Chancellor academic and Student Affairs or his nominee
- d. 2 members appointed through a competitive process from the academic staff.
- e. The director, Office of Career Services shall be the secretariat to the board.

Article 8.1.1 Functions of the elections Board

The MMUSTAA elections board:

- a. shall advice MMUSTAA members on matters relating to nominations and elections;
- b. shall coop such technical assistance as may be necessary for the fulfillment of its mandate;
- c. shall prescribe forms, documents and procedures required for purposes of nominations and elections of candidates with strict adherence to MMUSTAA constitution
- d. shall certify the list of all candidates seeking elective positions and the voter register for onward transmission to the secretariat who shall publish it on the university and/or association website fourteen days before elections for public scrutiny
- e. shall stipulate the mode of voting
- f. shall through the returning officer sign any certification issued by the MMUSTAA elections board.
- g. shall give a notice in writing inviting members for an election, which shall be sent to all members not less than twenty-one (21) calendar days before the date of the elections and, where practicable by press advertisement.
- h. shall prepare and publish an elections calendar to guide MMUSTAA elections.

Article 8.2 Procedure of Elections

- a. Qualified candidates shall be eligible to run for various elective positions during a General Meeting
- b. Candidates must be of good moral standing and shall have been vetted according to the law established
- c. The election shall be by secret ballot or otherwise as the case maybe and the person with majority of the votes will be deemed elected



- d. All elections shall be determined by simple majority vote of members present. If there is a tie vote, there shall be a run-off between the best two candidates.

Article 8.3: Nomination of candidates

The provisions for nomination of candidates for elections shall include: -

- i. Duly nominated candidates shall be cleared by the MMUSTAA elections board in line with the provisions of chapter six of the constitution of Kenya 2010; the leadership and integrity act 2012.
- ii. A person qualifies to be a candidate in any election if they meet the following criteria: -
 - a. Must be conversant with, supports and subscribes to the alumni ideology, philosophy, mission and values.
 - b. Validly and a current registered and subscribing member of MMUSTAA.
 - c. be an alumnus of MMUST and a holder of an identification card/passport.
 - d. be qualified to vie for an election which he/she seeks under the provisions of the laws of Kenya and the MMUSTAA constitution.
 - e. Must be bonafide members of the association.
 - f. be nominated by at least 10 duly registered voters

Article 8.3.1 Nomination fee

The elections board in consultation with the Executive Committee and board of trustees may determine the nomination fee for various positions

Article 8.3.1: Petition on cleared candidates

A member who is dissatisfied with the nomination process shall write a petition to the chair of the MMUSTAA Elections board and copied to the returning officer not later than 24 hours after the publication of the cleared candidates list and a determination shall be made within two (2) days

Article 8.4: Voting

- a. Voting shall start at 8:00 am and end at 5pm at designated polling centers
- b. The ballot papers shall bear the name, position and a clear passport size photo of each candidate.
- c. The ballot boxes shall be transparent, of a fixed number according to the number of positions, serialized and recorded.
- d. For purposes of identification, members shall be required to produce an original and valid national identity card/ passport and membership number.
- e. Immediately after voting, the votes shall be counted at the respective polling station.
- f. The counting shall be presided over by the presiding officer at the respective polling center.
- g. Candidates or their agents have the right to witness the counting/tallying of undisputed and disputed votes.
- h. The tallying shall be presided over by the returning officer at the main tallying center.
- i. A candidate shall be entitled to a maximum of two recounts.
- j. Elections shall be restricted to allow only active paid-up members who are in the voters register.



- k. The used electoral materials shall be kept for a period of 90 days by the MMUSTAA electoral board.

Article 8.5: Types of votes

- a. Votes shall be classified as defined by the independent, electoral and boundaries commission act of 2011.
- b. Spoilt, rejected and stray votes shall not be tallied to any candidate.

Article 8.6: Declaration of winners

- a. The returning officer shall declare the winner and transmit the results to MMUSTAA board and post a copy of the results to the university website immediately after the declaration.
- b. Winning shall be by a simple majority of the valid votes cast.
- c. The candidate with the simple majority of the valid votes cast shall be declared the winner immediately after the counting of votes.
- d. In cases of one nominee, he/she shall be declared the winner unopposed.
- e. Where two candidates tie or there has been logged a successful appeal, a re-run or repeat election for the respective position shall be done within 90 days.

Article 8.7: Handing over/taking over.

- a. There shall be a handing over or taking over exercise which shall be presided over by the MMUSTAA board of trustees within a period of 7 days after declaration of winners.

The outgoing officials shall hand over:

- a. The MMUSTAA register of members.
- b. All MMUSTAA correspondences.
- c. Books of accounts.
- d. Any other necessary documents.

Article 8.8: Dispute resolution

There shall be established a five-member dispute resolution committee appointed by the MMUSTAA elections board. Their functions shall include;

- a. To deal with any disputes arising from the elections.
- b. Grant hearing to any dispute arising from the electoral process and to pronounce its verdict based on the evidence submitted before it.
- c. In the discharge of its mandate, the committee shall be guided by the following guidelines and as may be reviewed from time to time.

8.8.1 MMUSTAA election disputes guidelines

The following guidelines shall apply to disputes arising out of elections:

- a. Filing a petition shall be within forty-eight (48) after the declaration of the results.



- b. The petitioner shall serve the respondent within three (3) days of filing the petition. Evidence of physical and/or digital service shall be deemed sufficient.
- c. The respondent shall file a response to the petition within three (3) days of receipt.
- d. Such hearing shall be determined within twenty-one (21) calendar days after filing of the response.
- e. A petition shall be supported by factual, verifiable and justifiable evidence.
- f. A non-refundable fee as determined by Dispute Resolution Committee shall be payable on a submission of a petition
- g. Resolution of the dispute resolution committee shall be final.
- h. Any party aggrieved by the decision of the dispute resolution committee may seek alternative dispute resolution mechanisms.

Article 8.9: Election offenses

Elections offenses shall be classified and shall apply as per the election offenses act of Kenya 2016.



PART IX: MISCELLANEOUS

Article 9.1: Amendment

- a. Any amendment to this constitution may be made during an Annual General Meeting upon sufficient notification of the same.
- b. The proposed amendment shall be served to the secretary General at least twenty-one (21) days prior to the secretary General serving notice of an Annual General Meeting (AGM).
- c. Amendments must be approved by at least two thirds majority of the members at an Annual General Meeting of the association.
- d. The secretary general will notify the university council of a successful amendment to the constitution and the university council shall consider such amendment within sixty (60) days of such notification.
- e. Upon consideration by the Council, the amendment shall be filed with the registrar of societies within 30 days from the date of endorsement

Article 9.2 Dissolution

- a. The society shall not be dissolved except by a resolution passed at a General Meeting of members by vote of two-thirds of the members present.
- b. The quorum at the meeting shall be as 50 % of active members. If no quorum is obtained, the proposal to dissolve the society shall be submitted to a further general meeting which shall be held within 6 months.
- c. Notice of this meeting shall be given to all members of the society at least 14 days before the date of the meeting.
- d. No dissolution shall be effected without prior adoption in writing of the Registrar, obtained upon application to him made in writing by the executive committee
- e. When dissolution of the society has been approved by the Registrar no further action should be taken by the committee or any office bearer of the society in connection with the aims of the society other than to get in and liquidate for cash all the assets of the society subject to payment of all the debts of the society, the balance thereof shall be distributed in such a manner as may be resolved by the meeting at which the resolution for dissolution is passed.